



GENERAL PERMIT TO WORK SP06

SUMMARY

Ref. No. _____

This permit is issued to: _____

From: _____ Date To: _____ Date

Location of work: _____

Short description of work, (full details including justification for the work, drawings, costs and financial responsibility attached as appropriate):

Permit prepared by (for Cathedral Bellringers): _____

Permit authorised by (Cathedral responsible person): _____

RISK ASSESSMENT & SAFETY REQUIREMENTS

Has a Risk Assessment been carried out? YES (attached) NO

If "NO", are all responsible persons aware of the risk potential? YES NO

Work should not commence if the answer to the above is "NO".

HAZARDS WHICH MAY BE PRESENT: (Delete as appropriate)

Falling objects YES NO Falls from height YES NO

Electricity YES NO Overhead Work YES NO

Moving equipment YES NO

PERSONAL PROTECTION TO BE WORN: (Delete as appropriate)

Head Protection YES NO Ear Protection YES NO

Safety Glasses YES NO Lifeline/Harness YES NO

Gloves YES NO Paint/Dust Mask YES NO

Foot Protection YES NO

PERSONS INVOLVED; EXPERIENCE & QUALIFICATIONS:

Is there a requirement for a minimum number of workers to be present at all times in case of accident or injury? YES NO If "YES" how many? ____



EMERGENCY CONTACT NUMBERS:

INSURANCE COVER

Are all the persons involved covered by the Cathedral's public liability & accident insurance while engaged in the above work? YES NO

If "NO" do all the persons involved in the work have there own personal accident & public liability insurance cover? YES NO

Is the Cathedral covered by insurance (or self insured) against consequential damage to the fabric of the building? YES NO

In the event of any consequential damage to the Cathedral fabric or fittings neither the persons authorised above nor the Worcester Cathedral Guild of Bellringers will be held financially responsible.

Confirmed: Name: _____ Signed: _____

SUPERVISION OF WORK & SIGN ON/OFF

Responsible Cathedral official who will supervise the work:

Name: _____ Signed: _____

Completion standards: criteria by which completion of the work can be determined and quality assessed.

Work signed on; date: signature:

Work signed off; date: signature:

ATTACHMENTS

1. Detailed scope of work including appropriate drawings.
2. Risk assessment
3. Financial justification
4. Costs estimates and payment responsibility