



## Worcester Guild of Berringers

### Index

#### **Section 1 – Health & Safety**

01	Safety in the Bell Tower Documents <ul style="list-style-type: none"> <li>• SP01 - Worcester Cathedral's Safety Policy for persons visiting, working and ringing bells in the Tower</li> <li>• SP02 - Authorisation to carry out Routine or Minor Maintenance</li> <li>• SP03 - Definition of Major Works</li> <li>• SP04 - Definition of Routine or Minor Maintenance</li> <li>• SP05 - Special Permit To Work in Bell Tower</li> <li>• SP06 - General Permit To Work SP07 - Register of Workers on Site</li> <li>• SP07 – Register of Workers On Site</li> <li>• SP08 - Hot Work Permit</li> <li>• SP09 - Special Authority to Work Alone and/or Unsupervised</li> </ul>
----	--

02	Tower Risk Assessment
----	-----------------------

03	Blank Risk Assessment Document
----	--------------------------------

04	Emergency Contact Sheet
----	-------------------------

05	List of Children Under Care With Worcester Guild of Berringers
----	--

06	Worcester Guild of Berringers Parental Consent & Notification of any Medical Conditions
----	---

07	Copy Insurance Certificate
----	----------------------------

#### **Section 2 – Safeguarding & DBS**

01	Safeguarding Statement
----	------------------------

02	DBS Statement & Information
----	-----------------------------

03	Authorisation for use of Personal Information
----	---

#### **Section 3 – First Aid**

01	First Aid Boxes
----	-----------------

02	First aid Boxes checked and updated
----	-------------------------------------

#### **Section 4 – Action in Event of a Fire**

01	Fire Action
----	-------------

02	Fire Escape Routes
----	--------------------

03	Teaching Centre & Ringing Room Maps
----	-------------------------------------